



# WASTEWATER PLANT ENERGY ASSESSMENT

Identify energy efficiency opportunities for your wastewater plant with the Wastewater Plant Energy Assessment (WWPEA). Qualified Wastewater Service Providers (WSPs) will evaluate your existing infrastructure, determine your baseline energy use, and provide a list of no-cost/low-cost and capital improvement opportunities for your plant. This is a great first step if you do not have a capital improvement plan or if your current plan needs updating.

By working with a WSP, you will receive a report detailing the following:

- Energy use analysis comparing current usage and historical Compliance Maintenance Annual Report (CMAR) data.
- No-cost/low-cost and capital improvement recommendations.
- Current processes and problems the facility is experiencing.
- Existing infrastructure describing the overall plant performance and equipment operation.

## Choosing a Wastewater Service Provider

Specialized Trade Allies called Wastewater Service Providers (WSPs) are experienced in the wastewater industry and can provide you with a quality Wastewater Plant Energy Assessment. Find a registered WSP by visiting [focusonenergy.com/assessments](https://focusonenergy.com/assessments).

**NOTE:** The Wastewater Plant Energy Assessment is only available for Municipal Wastewater Plants. Contact **800.762.7077** or **business@focusonenergy.com** for questions related to eligibility.

## Enrollment Process

1. Choose a registered Wastewater Service Provider.
2. Complete the 2024 Wastewater Energy Assessment Application and submit the proposal from the WSP, including the cost of completing the assessment. (\*Fill in the Incentive Calculation box (on the next page) when submitting application for pre-approval).
3. FOCUS ON ENERGY® reviews the application and confirms enrollment. Customer will sign and return an incentive agreement.
4. WSP completes the assessment.
5. WSP submits the final assessment report and invoice to Focus on Energy.
6. Focus on Energy reviews and approves the final report. The incentive payment is sent to the WSP upon receiving signed assessment completion notice from the customer.

### REDUCING ENERGY WASTE ACROSS WISCONSIN

Focus on Energy, Wisconsin utilities' statewide program for energy efficiency and renewable energy, helps eligible residents and businesses save energy and money while protecting the environment. Focus on Energy information, resources, and financial incentives help to implement energy efficiency and renewable energy projects that otherwise would not be completed.

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# 2024 WASTEWATER PLANT ENERGY ASSESSMENT APPLICATION



Complete all sections. Incomplete applications cannot be processed and will delay payment of incentives. **Applications must be submitted by December 21, 2024.** For additional copies of this form, visit [focusonenergy.com/assessments](https://focusonenergy.com/assessments).

## section 1

### ACCOUNT AND CUSTOMER INFORMATION

**Tax Identification Number** (Check one) ☐ FEIN or ☐ SSN

If you use a Social Security Number (SSN) as your Tax Identification Number, **do not provide it below.** You will be contacted by the Program via email to provide a copy of your W-9 using a secure online portal, if it is not already on file. **You must list an email address in Section 3.**

FEIN

### TAX CLASSIFICATION OF CUSTOMER

(Check one. Required for all businesses, including non-profits.)

- ☐ Sole Proprietorship ☐ S Corporation ☐ Partnership  
☐ C Corporation ☐ LLC - S Corp ☐ LLC - Partnership  
☐ LLC - C Corp ☐ Single-Member LLC  
☐ Other \_\_\_\_\_

OWNER NAME (REQUIRED IF SSN IS USED AS TAX IDENTIFICATION NUMBER)

COMPANY NAME

LEGAL ADDRESS (AS SHOWN ON COMPANY W-9)

CITY STATE ZIP

WHO DID YOU WORK WITH FROM FOCUS ON ENERGY? (CONTACT NAME)

## section 2

### JOB SITE INFORMATION

(Refer to your utility bills for account numbers below.)

JOB SITE BUSINESS NAME

ELECTRIC UTILITY AT JOB SITE ELECTRIC ACCOUNT #

- ☐ JOB SITE ADDRESS IS SAME AS LEGAL ADDRESS  
☐ JOB SITE ADDRESS IS DIFFERENT (COMPLETE BELOW)

JOB SITE ADDRESS

CITY STATE ZIP

## section 3

### CUSTOMER CONTACT INFORMATION

JOB SITE CUSTOMER CONTACT NAME

PRIMARY PHONE # EMAIL ADDRESS

- ☐ I opt in to receive program updates via text message.  
Preferred method of contact: ☐ Call ☐ Email ☐ Text

If Focus on Energy has a question about this application, we should contact: ☐ Customer ☐ WSP ☐ Other \_\_\_\_\_

## section 4

### WSP INFORMATION

WSP CONTACT NAME

PRIMARY PHONE # EMAIL ADDRESS

WSP COMPANY NAME

ADDRESS

CITY STATE ZIP

## section 5

### BUSINESS PAYMENT INFORMATION

Payee is responsible for any associated tax consequences.

- Mail check to:** ☐ WSP Address  
☐ Alternate Address (complete below)

COMPANY NAME

LEGAL ADDRESS (AS SHOWN ON COMPANY W-9)

CITY STATE ZIP

ATTENTION TO (OPTIONAL)

## section 6

### CUSTOMER SIGNATURE

I, the Customer, attest that I am the ratepayer (utility account holder) for the site(s) listed in Section 2.

CUSTOMER SIGNATURE

NAME (PRINT)

DATE

ESTIMATED COMPLETION DATE

### \*Incentive Calculation

Plant Energy Assessment Cost: \$ \_\_\_\_\_

90% Proposed Cost: \$ \_\_\_\_\_ (A) or \$5,000 (B)

Estimated Incentive (lower of A or B): \$ \_\_\_\_\_

*The WSP will accept the incentive on behalf of the customer and bill the difference. The customer's cost will be 10% of the total cost or the difference between \$5,000 and the total assessment cost.*



### Submission Information

**MAIL:** Focus on Energy  
725 W. Park Avenue  
Chippewa Falls, WI 54729

**E-MAIL:** [business@focusonenergy.com](mailto:business@focusonenergy.com)

SIGN  
HERE  
←